



October 25, 2022

Allen Garfinkle
Executive Director
Board of Pilot Commissioners
660 Davis Street
San Francisco, CA 94111

Re: Board of Pilot Commissioners' 2021 Waste Management Annual Report and
Compliance with the Mandatory Commercial Recycling Law and the Mandatory
Commercial Organics Recycling Law

Dear Allen Garfinkle,

The Department of Resources Recycling and Recovery (CalRecycle) has received the Board of Pilot Commissioners' 2021 Waste Management Annual Report. This report is required to be submitted annually via our online State Agency Reporting Center (SARC) (Public Resources Code (PRC) section 42962). CalRecycle reviewed the report as an initial step to determine if your agency is meeting the recycling requirements applicable to state agencies, including the Mandatory Commercial Recycling (MCR) law and Mandatory Commercial Organics Recycling (MORE) law. (For details, consult PRC sections 42924.5 (c), 42649.2, and 42649.81.) MCR and MORE are two important laws in the state's overall effort to mitigate the ongoing global climate crises and to move toward a circular economy in California. Thank you for submitting your annual SARC report and your commitment to these important state goals.

After reviewing your agency's SARC report, CalRecycle's Jurisdiction and Agency Compliance and Enforcement Branch (JACE) staff has determined that your agency needs to provide additional information. Below are the areas in which deficiencies in reporting or programming have been noted:

- Programs Section:
 - Green Procurement: Information on the participation in the State Agency Buy Recycle Campaign (SABRC) program (Public Contract Code Section 12153-12217).

JACE staff evaluates a number of factors in an agency's implementation of their solid waste and recycling programs. The annual SARC report is one factor in determining the Board of Pilot Commissioners compliance. Please have your recycling coordinator, Jennifer Barton, contact the CalRecycle Local Assistance and Market Development liaison assigned to your agency through the shared e-mail SARC@CalRecycle.ca.gov

by **November 10, 2022** to provide missing information. The liaison can receive missing information and provide assistance to address program gaps.

Failure to implement compliant programs will result in the Board of Pilot Commissioners being prioritized for a compliance evaluation.

We appreciate the Board of Pilot Commissioners' attention to addressing its solid waste and recycling reporting and/or program gaps and its commitment to helping to address the waste and climate crisis.

Sincerely,

Ashlee M. Yee
Branch Chief
Jurisdiction and Agency Compliance and Enforcement Branch

cc: Jennifer Barton, Assistant Director

Signature: *Ashlee M. Yee*

Email: Ashlee.Yee@calrecycle.ca.gov

_Board of Pilot Commissioners - AGarfinkle

Final Audit Report

2022-10-25

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